NAGA COLLEGE FOUNDATION
2011-2012 ACADEMIC CALENDAR

First Semester 2011
Monday-Saturday, May 2-June 4
Monday-Saturday, June 6-11
Monday, June 6
Saturday, June 11

Monday, June 13
Saturday, June 18
Saturday-Tuesday, July 16-18
Tuesday-Saturday, August 17-20
Tuesday, August 23
Thursday-Friday, August 25-26
Monday, August 29
Friday, September 9
Saturday-Wednesday, September 10-14
Thursday-Friday, September 15-16
Monday, September 19
Saturday-Tuesday, October 15-18
Tuesday, October 18

Enrolment period for Undergraduate levels
Late enrolment with fine (Undergraduate level)*

Classes Begin**
Last day of late enrolment
(Undergraduate level)***
Observance of Philippine Independence day
Naga City Charter Anniversary
Schedule for Preliminary examinations

Midterm Exams
Ninoy Aquino day
NCF College Intramurals
National Heroes day
Traslacion
Schedule for Semi-Final examinations
Penafriancia Fiesta
City Rest Day
Final Exams
First Semester Ends

Second Semester 2011-2012
Monday-Friday, October 24-November 4
Saturday, October 22-November 12
Tuesday, November 1
Monday, November 7
Wednesday, November 30
Saturday-Tuesday, December 10-12
Sunday-Monday, December 18-January 2
Sunday, January 1
Monday, January 2
Friday, January 6
Thursday-Saturday, January 19-21
Thursday-Saturday, February 16-18
Thursday, February 23

Thursday-Saturday, March 1-3
Monday-Saturday, March 19-24
Saturday, March 17

Enrolment period for Undergraduate level
Enrolment period for Graduate School
All Saints day (Undas)

Classes begins
Bonifacio day
Schedule for Preliminary examinations
Christmas Vacation
New Year’s day
Classes Resumes
Founder’s day (Evening program)

Midterm Exams
Schedule for Semi-Final examinations
Observance of EDSA Anniversary
(Special Holiday for Schools)
NCF Foundation day celebration

Final Exams
Second Semester Ends

* Late enrolment with fine for Graduate School level is on June 18th
** June 13th marks the start of classes for Basic Education Department
*** Last day of late enrolment for Graduate School level is on June 18th
This handbook and planner belongs to:

NAME

ADDRESS

CITY/TOWN

PHONE
At Naga College Foundation we embrace our vision and achieve our mission through application of our core values - Quality, Excellence, Service and Truth (QuEST). Our core values guide us in decision making and reflect our rich legacy of teaching and learning.

**VISION**

To a school of choice in the region and one of the leading educational institutions in the country, widely recognized for providing high quality, transformative and affordable education for Bicolanos.

**MISSION**

We are committed to excellence in basic, tertiary, graduate and technical education that is strongly anchored on truth, constantly responsive to the needs of the times, and directed to service of the nation and the world.

**CORE VALUES**

**QUALITY**
- Customer satisfaction
- Responsiveness to customer requirements
- Continuous improvement of programs, structures and processes
- Management of customer feedback

**EXCELLENCE**
- Innovation and pioneerism
- Becoming the benchmark
- Effective systems of evaluation, information and analysis
- Forward looking
- Raising the bar as well as the floor

**SERVICE**
- Human dignity
- Compassion
- Mutual support
- Social justice
- Social transformation
- Environmental protection

**TRUTH**
- Honesty
- Community
- Collaboration
- Value risk taking
- Acceptance of limitation
- Premium on diversity
- Respect for differences
- Sharing, Listening, Trust
Dear Students,

We are so happy that you are here! We believe that you and your parents have exercised sound judgment by applying and then by accepting our offer for you to attend your chosen program at Naga College Foundation.

As you embark on this journey of knowledge, which many NCF alumni have traveled before you, keep in mind education’s goal to maximize your full potential. Set your sights high and pursue your goals with confidence and determination in your heart. Naga College Foundation is here to help you reach your dreams...

May I congratulate you on your decision to become an NCean. You could not have made a better choice. Welcome to NCF!

Marguerite Michelle V. Padua-Hornby
Naga College Foundation President
NAGA COLLEGE FOUNDATION
ADMINISTRATION

BOARD OF TRUSTEES

Chairman
Mr. Benjamin P. Villanueva

Members

Ms. Marguerite Michelle V. Padua-Hornby
Dr. (Capt.) Roland P. Villanueva
Dr. Carlo P. Villanueva, Sr.
Ms. Emerita V. Padua
Mr. Albert P. Villanueva

Mr. Mario C. Villanueva
Mr. Allan V. Padua
Mr. Vicente R. Hao Chin, Jr.
Dr. Victoria F. Enojado

SCHOOL ADMINISTRATORS

Ms. Marguerite Michelle V. Padua-Hornby
President

Dr. Meda D. San Juan
Vice President for Academic Affairs

Ms. Ann V. Hidalgo
Vice President for Administration

Ms. Emerita V. Padua
Vice President for Finance

Mr. Ariel V. Padua
Assistance VP for Finance

Atty. Carlo C. Villanueva, Jr.
Legal Counsel

Ms. Rea V. Agregado
Registrar

Mr. Dariel A. Palmiano
Adviser, Office of Student Affairs

Ms. Marites V. Topacio
Scholarship & Student Accounts
Coordinator

Ms. Teenarose O. Castroverde
Director, Human Resource Management

Dr. Roger P. Villanueva
Director, Planning, Research & Development

Ms. Ma. Shielo J. Villanueva
Officer-in-Charge, Alumni & External Relations

Dr. William M. Espejo
Director, Center for Culture, Arts & Bicol Studies

Ms. Marivic V. Balance
Director, Center for Social Responsibility

Ms. Donabella M. Obias
Chief Librarian, Library Resource Management Center

Ms. Delia S. Casano
Director, Guidance and Testing Center

Mr. Jomil R. Salon
Comptroller/ Budget Officer

Ms. Irene F. Acantilado
Head Cashier

Mr. Romeo A. Montas
Security Officer, Safety and Security

Dra. Shiela Bianca M. Santy
Officer-in-Charge, Health Services

Dr. Nelba O. Olaso
Coordinator, Sports Development

Rev. Fr. Godofredo C. Rueda, Jr.
School Chaplain

Mr. Ronel B. Simon
Head, IT Services Office

Mr. Albert P. Villanueva, Sr.
Director, Physical Development & Maintenance Office

Mr. Albert P. Villanueva, Jr.
Asst. Director, Physical Development & Maintenance Office

Ms. Marilou R. Lelis
Head, Property Management Office
ACADEMIC HEADS

Dr. Josephine Francia R. Villanueva
Graduate School

Dr. Edwin P. Bernal
Commerce Department

Dr. Marilyn F. Balares
Criminal Justice Education Department

Dr. Zoraida A. Monserate
Liberal Arts and Education Department

Engr. Geronimo A. Buenavente
Engineering and Technology Department

Mr. Stanley O. Dy
Nursing and Health Sciences Department

Mr. Roy B. Fabay
Computer Studies Department

Mr. Ramon H. Nuiz
Principal, Basic Education Department

Mr. Al Noel L. Asis
Assistant Principal for High School

Ms. Melvi A. Briones
Assistant Principal for Elementary

IMPORTANT CONTACTS
NCF Trunkline No. 811-7525 to 29

When calling from an off-campus phone, dial the NCF Trunkline, wait for the operator and dial the 3-digit local number of the office you want to reach. Use Area Code (54) when calling using National Direct Dialing (NDD) for Long Distance calls. For in-campus calls, dial the 3-digit local number. Students and parents may use public phones at the guard house - Peñafrancia and MT Villanueva Avenue gate for emergency calls.

Office of the President
Local No. 100
Email president@ncf.edu.ph
Location 7/F MTV Bldg.

Office of the VP for Academic Affairs
Local No. 104
Email vpa@ncf.edu.ph
Location 7/F MTV Bldg.

Office of the VP for Administration
Local No. 105
Email vpa@ncf.edu.ph
Location 7/F MTV Bldg.

Office of the VP for Finance
Local No. 103
Email vpfinance@ncf.edu.ph
Location G/F Admin. Bldg.

Dean of Graduate School
Local No. 111
Email graduate@ncf.edu.ph
Location 6/F MTV Bldg.

Dean of Commerce
Local No. 112
Email commerce@ncf.edu.ph
Location 3/F Admin. Bldg.

Dean of Criminal Justice Education
Local No. 114
Email cjed@ncf.edu.ph
Location 4/F Admin. Bldg.

Dean of Liberal Arts and Education
Local No. 115
Email liaed@ncf.edu.ph
Location 2/F ST Bldg.

Dean of Engineering and Technology
Local No. 116
Email engtech@ncf.edu.ph
Location G/F ST Bldg.

Dean of Nursing and Health Sciences
Local No. 117
Email nursing@ncf.edu.ph
Location 3/F ST Bldg.

Dean of Computer Studies
Local No. 143
Email csd@ncf.edu.ph
Location 4/F ST Bldg.

Office of the Principal - Basic Education
Local No. 122
Location 6/F MTV Bldg.
IMPORTANT CONTACTS
NCF Trunkline No. 811-7525 to 29

Assistant Principal for Elementary
Local No. 121
Location Elementary Bldg.

Office of the Registrar
Local No. 107
Email registrar@ncf.edu.ph
Location G/F, Admin. Bldg.

Director of Human Resource Management
Local No. 106
Email hrmo@ncf.edu.ph
Location G/F Admin. Bldg.

Director of Planning, Research & Development
Local No. 102
Email research@ncf.edu.ph
Location 6/F MTV Bldg.

Director of Physical Development & Maintenance Office
Local No. 108
Email pdmo@ncf.edu.ph
Location G/F Admin. Bldg.

Director of Center for Culture, Arts & Bicol Studies
Local No. 125
Email cacbs@ncf.edu.ph
Location 2/F ST Bldg.

Director of Center for Social Responsibility
Local No. 120
Email csr@ncf.edu.ph
Location G/F ST Bldg.

Director of Guidance & Testing Center
Local No. 110
Email guidance@ncf.edu.ph
Location G/F ST Bldg.

Scholarship & Student Accounts Coordinator
Local No. 123
Email sa@ncf.edu.ph
Location G/F Admin. Bldg.

Alumni and External Relations Officer
Local No. 109
Email aero@ncf.edu.ph
Location 6/F MTV Bldg.

Office of the Chief Librarian
Library Resource Management Center
Local No. 129
Email lrc@ncf.edu.ph
Location 2/F Admin Bldg.

Medical Health Services
Local No. 126
Email clinic@ncf.edu.ph
Location Clinic Elem. Bldg.

School Chaplain
Local No. 109
Email campusministry@ncf.edu.ph
Location Campus Chapel

Property Management Officer
Local No. 138
Email property@ncf.edu.ph
Location G/F Admin. Bldg.

Head of IT Services Office
Local No. 142
Email itso@ncf.edu.ph
Location G/F Admin. Bldg.

Comptroller/ Budget Officer
Local No. 123
Email accounting@ncf.edu.ph
Location G/F Admin. Bldg.

Head Cashier
Local No. 133
Location Cashier’s Counter,
G/F Admin Bldg.

Book Center
Local No. 132
Location 6/F Superprint Bldg.

Head of Safety and Security
Local No. 130
Email security@ncf.edu.ph
Location Beside Watercrest,
near Gate 1
CAMPUS MAP
with Parking and Traffic Information

MAP Legend
1 AD Administration building
2 MTV Dr. Melchor T. Villanueva building
3 Book Center
4 NT New Technology building
5 OT Old Technology building

6 HE Home Economics building
7 ST Proposed Student Center
8 Gym
9 NT New Technology building
10 Chapel
11 ST Science and Technology building
12 ST-A Science and Technology Annex
13 School Clinic
14 Elementary building
15 Visitor’s Parking area

PARKING Legend
A NCF Officials’ Parking area
E Employees’ Parking area
S Students’ Parking area
V Visitor’s Parking area

Naga College Foundation is a smoke-free zone. Smoking is not allowed anywhere in campus.
The NCF provides you with the latest equipment and other facilities for learning and education:

**Library Resource Management Center**
- Main Library (2/F Admin. Bldg.)
- Graduate School Library (2/F Admin. Bldg.)
- Nursing and Sciences Library (4/F ST Bldg.)
- High School Library (2/F Admin. Bldg.)
- Elementary Library (2/F Elementary Bldg.)
- Instructional Media Center (2/F Admin. Bldg.)
- Internet Center (G/F, ST Bldg.)

**Review Center** (5/F Admin. Bldg.)

**Computer Laboratories**
- College Computer Lab (4/F ST Bldg.)
- High School Computer Lab (G/F, ST Bldg.)
- Elementary Computer Lab (2/F Elem. Bldg.)

**Audio Visual Room**
- ST Bldg. AVR (3/F ST Bldg.)
- ST Annex Mini AVR (G/F ST Annex Bldg.)

**Auditorium** (G/F ST Annex Bldg.)

**Seminar Hall** (3/F ST Bldg.)

**Speech Laboratory** (2/F NT Bldg.)

**Science Laboratory**
- Chemistry Laboratory (2/F ST Bldg.)
- Physics Laboratory (G/F ST Bldg.)
- High School Science Laboratories for Biology, Chemistry and Physics (G/F NT Bldg.)

**Skills Simulation Laboratory**
- Nursing Skills Laboratory (3/F ST Bldg.)
- Mini Hospital (3/F ST Annex Bldg.)
- Hydraulics Laboratory (G/F ST Bldg.)
- Criminology Laboratory (4/F Admin. Bldg.)
- Medical Transcription Laboratory (4/F ST Bldg.)
- Automotive Workshop (Motor pool)
- Home Economics and Hotel and Restaurant Laboratories (Home Economics Bldg.)

**Mini Theater** (2nd Floor, ST Bldg.)

**Health Gym** (NT Bldg.)

**Canteens**
- Elementary Canteen
- 47th St. Café
- MTV Foodcourt

**Book Center**

**Chapel**

**Guidance Offices**
- College (G/F, ST Bldg.)
- Basic Education Department (G/F, MTV bldg.)

**Health Service Clinic** (G/F Elementary Bldg.)

**Office of Student Affairs**

**Printing Press** (Superprint)
# MY CLASSES

## Semestral Class Schedule

<table>
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<tr>
<th>First Semester</th>
<th>Class</th>
<th>Days/Time</th>
<th>Location</th>
<th>Teacher Name</th>
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<th>Second Semester</th>
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The NAGA COLLEGE FOUNDATION TIMELINE and HIGHLIGHTS

1947

DR. MELCHOR T. VILLANUEVA founded the NAGA TEACHERS COLLEGE (NTC)
Highlights: Offered 2-Year Junior Normal Course leading to Elementary Teachers Certificate (ETC)

1951

NTC became Naga College (NC)
Highlights: Offered complete Elementary and High School Education

1952

Opening of college degree in Education

1953

Graduate School and Engineering

1955

Technical Education
Highlights: Some technical non-degree courses were offered on this year.

1957

Dr. Melchor T. Villanueva founded the NAGA TEACHERS COLLEGE (NTC)
Highlights: Offered 2-Year Junior Normal Course leading to Elementary Teachers Certificate (ETC)

1968

Liberal Arts
Highlights: Additional degrees in arts were offered

1969

College of Criminology

1975

Courses in Medical Education were opened

1976

Commerce department was established

1985

NC was chartered by the SEC as “Non-stock, Non-profit Institution.” Hence, the name NAGA COLLEGE FOUNDATION

1987

Offered course in Information Technology Education
“Educating the Bicolanos is more than a dream, it is a COMMITMENT.”

DR. MELCHOR T. VILLANUEVA
Founder, Naga College Foundation

Dr. Melchor T. Villanueva was born on January 6, 1907. A self-made man from humble beginnings, he did odd jobs to be able to finish college, a Master’s degree, and a Doctorate degree in Education. In 1947, he established the Naga Teachers College, which was later called as the Naga College Foundation. Its primary purpose was to train teachers and to make quality higher education accessible to the Bicolanos. Dr. Villanueva is a dreamer and achiever, noted educator, USAFFE World War II veteran, sports enthusiast and music lover. His humble beginnings in life reflect the virtues that every proud Bicolano shares. His exceptional achievements and contributions to the community are worthy of emulation by the present and future generations. He died on June 13, 2000 at the age of 93.
NAGA COLLEGE FOUNDATION
ACADEMIC PROGRAMS

Commerce
• Bachelor of Science in Business Administration (BSBA) Major in:
  • Financial Management
  • Marketing Management
  • Human Resource Development Management
• Bachelor of Science in Hotel & Restaurant Management (BSHRM)
• 2-Year Junior Secretarial Course
• 436-hour Commercial Cooking NC II
• 336-hour Food and Beverage Services NC II

Criminal Justice Education
• Bachelor of Science in Criminology (BScrim)
• BS Criminology through ETEEAP (Expanded Tertiary Education Equivalency and Accreditation Program)
• 170-hour Security Services NC I

Liberal Arts and Education
• Bachelor of Elementary Education (BEED) - General and Specialization in Pre-school Education
• Bachelor in Secondary in Education (BSED) Major in Social Studies, Music, Arts & Physical Education (MAPE), Mathematics, Filipino, English and Biological Science
• Bachelor of Arts (AB) Major in Drama and Speech, Mathematics, Literature, History, Economics, Filipino Language and English Language
• 18-unit Teacher Certificate Program for Non-Education Graduates

Engineering and Technology
• 5-Year Bachelor of Science in Civil Engineering (BSCE)
• 5-Year Bachelor of Science in Geodetic Engineering (BSGE)
• 1-Year Automotive Servicing NC II
NAGA COLLEGE FOUNDATION
ACADEMIC PROGRAMS

Computer Studies
- Bachelor of Science in Computer Science (BSCS)
- 2-Year Associate in Computer Technology
- 1-Year Diploma in Applied Computer System Servicing & Programming (DACSSP)
- 1194-hour Animation 2D Digital NC III
- 360-hour Medical Transcription NC II
- 1194-hour Visual Graphic Design NC III

Nursing and Health Sciences
- Bachelor of Science in Nursing (BSN)
- Bachelor of Science in Nursing thru Graduate in Midwifery (Ladderized Program)
- Bachelor of Science in Midwifery (BSM)
- 2-Year Graduate in Midwifery (GM)
- 6-month Caregiving NC II
- 996-hour Health Care Services NC II

Graduate School
- Doctor of Philosophy Major in
  - Human Resource Management and Educational Management
- Master in Public Administration (MPA)
- Master in Business Administration (MBA)
- Master of Science in Criminology (MSCrim)
  Major in:
  - Corrections and Jail Management
  - Law Enforcement Administration
- Master of Arts in Education Major in
  - Administration and Supervision, Educational Management, English, Filipino, Mathematics Education, Science Education, Physical Education and Home Economics

Basic Education
- Pre-school
  - Nursery
- Kindergarten I & II
- Elementary
  - Grade I to VI
- High School
  - First Year to Fourth Year
Guidance Services

**Individual Inventory Services.** Systematic filing of students’ cumulative records;

**Testing Service.** Administration and interpretation of educational and psychological measures to students;

**Counseling Service.** Helping and assisting students in making wiser decisions regarding personal, academic, relationship, and familial issues or problems. Modes are:
- Individual
- Voluntary
- Exit Interview
- Referral
- Group
- Career

**Information Service.** acquainting students with educational, personal, social, and vocational information.

**GUIDANCE STAFF**

- MRS. DELIA S. CASANO  
  Head, Guidance Counselor
- MR. JEFFREY M. DIEZMO  
  Guidance Counselor  
  NHSD, ETD & CSD
- MS. ROMELA A. ALCANTARA  
  Guidance Counselor  
  CJED, BUS. AD & LIAEd
- MA. CECILIA LAGANSON  
  HS Guidance Counselor
- MRS. ANNA PADAYAO  
  Clerk/Secretary
- MR. TERRENZ DIONSON  
  Student Assistant
Gemini
MAY 22 - JUNE 21

Geminians prefer exploring everything that surrounds them by using their wits and intelligence, unlike the previous sign, the Taurus, which prefers using a rather physical and direct approach. The great communicators that they are, Geminians prefer having all the information possible, and this tends to help them be highly expressive and imaginative. Smart and sharp-minded, Gemini love to learn.

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“Naga College Foundation is the HOME of the ONLY Private Weather Awareness Center (the NCF Typhoon Preparedness Center) in the country.”

<table>
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<th>wednesday</th>
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63rd Naga City Charter Day Anniversary

Things to remember...
Following the first three signs that are mostly involved in the exploration of self and the world, Cancerians love to be around family. They follow their emotions and cherish traditions; they are interested in their personal history and their family’s past, and they will always keep close to their loved ones. They like to live their everyday life close to what they feel is home, which is why Cancer rules the House of Home.
"NCEAN refers to a student of NCF."

<table>
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<tr>
<td>27 Iglesia Ni Cristo Day</td>
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**things to remember...**

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Leo is a sign of creativity. It moves past the exploring of the world, and past the need to care for what the first signs are concerned with. Leos use their energy and will power to succeed in their creative projects. There are many Leos in the Hollywood spotlights as they have great artistic talents and love the attention that they receive with fame. More than that, Leos are incurable romantics, and they are also very hospitable, which makes them proud.

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<td><strong>21</strong></td>
<td><strong>Ninoy Aquino Day</strong></td>
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<td><strong>National Heros’ Day</strong></td>
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<td><strong>Eidul Fitr</strong> (Arabic transliteration: Eid al-Fitr)</td>
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"Green and Gold - the official colors of NCF."

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**things to remember...**

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NCF Student Handbook and Planner 2011-2012
The sixth sign of the Zodiac is Virgo, which brings together the individual qualities of the first five signs, and uses them for the well-being of the others. Virgos are very altruistic, modest, and devoted to what they consider a good cause. Also, Virgos are careful with keeping their belongings in order. The house ruled by Virgo is the House of Health.
“Symbols of NCF: Laurel for excellence, Tiger for aggressiveness, dominating and excelling.”

2011

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Things to remember:

- Laurel for excellence,
- Tiger for aggressiveness, dominating and excelling.
### Monthly Goals

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#### Libra

Libra, the seventh sign of the Zodiac, is also the first sign in the second half of the Zodiac, and it facilitates the transition from the first six signs—representing personal development—to the last six signs—representing altruism and selflessness. This sign represents the two most elevated manners for two people to work together: partnership and marriage. As the seventh sign, Libra rules the House of Partnership.

- **Element**: Air
- **Metal**: Copper
- **Stone**: Diamond, Quartz
- **Color**: Pastel Green

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**October**

“Children’s and Breast Cancer Awareness Month”

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“Naga College Foundation is the HOME to one of the BEST Marching Bands in the Region.”
### Monthly Goals

Scorpio focuses its energy on seeing and understanding people’s emotions and how they interact with the surrounding world. Scorpio as a sign represents Sex and Death, the starting and ending points of everything, and they choose to use their emotions to explore these ideas. Scorpios are questioning people, and like to analyze everyday problems and ideas to their very core, most of the time being helped by their instincts.

#### Element: Water
#### Metal: Steel, Iron
#### Stone: Topaz, Opal
#### Color: Gold, Purple

### November

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<td>Eidul Adha (Arabic transliteration: Eid al-Adha)</td>
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**November**

“Book Month”

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<td>All Saints Day</td>
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**Eidul Adha** (Arabic transliteration: Eid al-Adha)
“8117525 to 29 trunkline of NCF (in case you want to inquire if there will still be classes during heavy rains)”

### Calendar for 2011

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### Things to Remember

- “8117525 to 29 trunkline of NCF (in case you want to inquire if there will still be classes during heavy rains)”
- All Souls Day
- Bonifacio Day
The ninth sign of the Zodiac, Sagittarius is a sign that likes to use knowledge and information to filter the world. It is also a sign of philosophy and religion, thus people born under this sign are habitual learners, always trying to find the truth and meaning of life; and exploring everything through their own set of knowledge. Their main purpose in life is learning. As the ninth sign, Sagittarius is ruled by the ninth house: the House of Philosophy.

Element: Fire
Metal: Tin
Stone: Topaz
Color: Turquoise

December
“Kamundagan Festival”

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NCF Student Handbook and Planner 2011-2012
"A university in the making, Naga College Foundation is the leading Criminology School in the region."

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**Things to Remember:**

- Rizal Day
- Last Day of the Year
Capricornians focus their energy on hard work, believing that this is the only way they can climb the stairs of life. People born under this sign show great discipline and ambition; they are determined and don't give up on their goals. Capricornians don't lose touch with reality, and their practical sense prevents them from taking on more than they can handle. Being the tenth sign, Capricorn rules the tenth house: the House of Status.

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| 1      | New Year’s Day | Rizal Day  
Regular Holiday—
Replaced from 
December 30, 2011 |
| 2      | Feast of Black Nazarene | 3 |
| 8      | 9      | 10      |
| 15     | 16     | 17      |
| 22     | 23     | 24      |
| 29     | 30     | 31      |

Chinese Lunar New Year’s Day
January

Feast of Sto. Niño

Celebration of New Year

Element: Earth  
Metal: Lead  
Stone: Amber, Onyx  
Color: Purple, Brown
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<td>114th Death Anniversary of the 15 Bikol Martyrs</td>
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things to remember...
While the other signs were focused on learning about others, Aquarians focus more on working with institutions that are helping others, as they are only trying to make things right on a bigger scale. People born under this sign are philanthropists and altruistic—true visionaries. Friendship matters a great deal to them, and this is why they know a lot of people. Being the eleventh sign, Aquarius rules the House of Friendship.

Aquarius
JANUARY 20 - FEBRUARY 18

Element: Air
Metal: Uranium
Stone: Amethyst
Color: Sky Blue

February
“Arts & Culture and Blood Donation Month”

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February
- Maulid un-Nabi
- Valentines Day
- Arts & Culture and Blood Donation Month
- Maulid un-Nabi
- Valentines Day
“Students can wear civilian on Wednesdays - wash day for students.”

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<td>7th National Dental Health Month Celebration</td>
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**things to remember...**

- 7th National Dental Health Month Celebration
- Heart and Oral Health Month Celebration
- EDSA People Power Day

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NCF Student Handbook and Planner 2011-2012

34
The Pisces is the one ending the cycle of the Zodiac, and it reunites all that has been learned by the first eleven signs to help the natives of this sign become the best they can be. People born under this sign are altruistic and spiritual, possessing a very strong intuition, and they have the ability to read and understand the collective unconscious. Pisces is a sign of the occult and the onyric; it represents everything that is kept hidden, both good and bad.
“NCF houses the ONLY 7-storey school building in Naga City, the MTV Hall.”

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things to remember...
Aries is the first sign of the Zodiac. It symbolizes birth, beginning, founding, and the first awareness of self. As a result, those born under this sign love to start new things all the time. They have initiative and for that are perceived as having strong leadership skills, which in combination with their outgoing and ambitious style makes them the perfect sign to lead off a new cycle. Arians lead the way, break new ground, establish new traditions, and forge new paths.

**Element:** Fire  
**Metal:** Iron  
**Stone:** Amethyst, Diamond  
**Color:** Red

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MARCH 21 - APRIL 19

Easter Sunday  
Bataan and Corregidor Day ("Araw ng Kagitingan")
“MTV is the acronym for Dr. Melchor T. Villanueva, the founder of Naga College Foundation. He is also called Lolo Mel.”

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<td>Maundy Thursday</td>
<td>Good Friday</td>
<td>Holy Saturday</td>
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**Things to Remember**

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The second sign of the Zodiac, Taurus, is the sign that takes a physical approach in exploring the world, which makes control and communication very important to this sign. Taureans are people who enjoy the pleasures of life, always making the best out of anything that today happens to bring. Being the second sign of the Zodiac, Taurus rules the second house: the House of Money and Possessions.
“Liboton Street is now known as M.T. Villanueva Avenue in honor of the late Dr. Melchor T. Villanueva.”

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**things to remember...**
Q: How do I locate my classroom? >>>
A: Refer to the room code of your enrollment matriculation form/green form:
  ST means your classroom is at the Science and Technology Building
  AD means Administration Building
  HS means High School Building
  101 means first floor, first room; 205 means second floor, fifth room; and so on...

Q: How do I ADD or DROP a subject? >>>
A: Refer to the room code of your enrollment matriculation form/green form:
  Step 1: Get a dropping/adding form from the Registrar.
  Step 2: Have it signed by the subject teacher and the dean.
  Step 3: Have it encoded and signed at the Registrar’s office.
  Step 4: Have it confirmed at the Comptroller’s office.

Q: How do I get my Library card? >>>
A: Present your matriculation form or green form at the Internet Center
   (ST Building, Ground Floor)

Q: What if I lost my... >>>
A: Identification Card - Report to the Registrar
   Internet Card - Report to the Internet Center
   Library Card - Report to the Library

Q: Where can I get news and updates about NCF on the Internet? >>>
A: News and features about NCF can be found on its official website - www.ncf.edu.ph You can also join the Naga College Foundation Facebook Page to have your views and comments posted.

Q: What kind of extracurricular activities and student groups are there at NCF that I can join? >>>
A: There are many opportunities for NCeans to be involved in; We are encouraging participation in its various student clubs and organizations. Please contact or proceed to the Office of Student Affairs for more information on student life.
Natasha
23-3Peñafrancia Ave. Naga City
Telephone Nos.: (054) 4736569-71
Fax: (054) 4736568
Website: www.natasha.ph

Watsons
Your personal store

For party or meeting reservations, please call:
MAX’S SM CITY NAGA
(054) 473-9000
MY CONTACTS
Personal Data

Useful contacts

Name

Student ID ........................................ Year level

Department/Course

My contacts

Parents

Guardian ........................................ Relation

Address

Phone number

Email address ..................................... Social networks

Special emergency instructions

Family Physician

Phone number

Blood type ......................................... Allergies

City emergency contacts (+6354)
Mayor 473-2240  Public Safety 472-3000  Fire 473-8472  Police 473-3537
Rescue 811-2562  Hospital 472-0464  Kabalikat 473-7780
Naga College Hymn
Composed and Arranged by Jose Relativo, Sr.

Oh, Naga College dear we rally
With loving praise, our voices sing . . .
Let us rejoice with souls so free,
We’ll bring you to glory supreme;

With meek of hearts we now adore
And to you we offer our thoughts sublime.
So keep this noble path in splendor
Bless your loyal sons,
Oh come, Divine!